

This is a sample of medical care continuity for residents of CCRCs, nursing homes, and ALFs. This form may be useful to you when planning for residents' continuity of care during a disaster. This is generously provided through the courtesy of Edward J. Peloquin, Domestic Preparedness Coordinator, New Jersey Association of Non-Profit Homes for the Aging.

NJANPHA PLAN DEVELOPMENT GUIDE

9.0.A MEDICAL CARE CONTINUITY (NF) (RHCF)

The continuity of care and comfort for patients are the priority functions to maintain while protecting all persons **pre event, during the event, and post event** for all disasters. In order to perform adequately it is necessary to know the special needs and conditions of each patient. The following patient profile reflects the population of this facility that exists at the end of each quarter of the calendar year. This is updated quarterly. The most recent up date was _____.

9.1 Patient condition profile for _____ (name of facility).

Type of facility: Nursing facility licensed for _____ NF Beds (with) (without)
_____ of SCNF Beds.

The following numbers are based on the annual average daily census.

Number of patients that routinely use incontinent supplies # _____
Number of patients that require daily:

| | |
|---------------------------------------|----------------|
| Tracheotomy care | # _____ |
| Respiratory care | # _____ |
| Head trauma care | # _____ |
| Intravenous therapy | # _____ |
| Wound care | # _____ |
| Oxygen therapy | # _____ |
| Nasogastric tube feeding | # _____ |
| Renal dialysis | # _____ |
| All other patients not included above | # _____ |
| TOTAL | # _____ |

Special Note: We have # _____ of respite care residents
We have # _____ of Alzheimer's/Dementia patients
We have # _____ of Pediatric LTC
We have # _____ Adult day services residents

The charge nurse or his/her supervisor shall establish nursing care priorities at the first alert of an emergency event. If the Incident Command System is activated, the Nurse assigned to the Command Center will assume these duties. In the absence of a physician or physician's

order the licensed nursing staff may act in the best interest of the patient. The use of personal protective equipment for patients will be at the discretion of the charge nurse.

9.2 Patient Records: The charge nurse will assign nursing staff to collect and maintain appropriate patient records and patient necessities to help keep them comfortable.

9.3 Medications: The medication supply for # _____ of patients is sufficient for (24/72/72 plus hours). In the event a shortage occurs as a result of the emergency we will obtain medications by _____.

9.4 Laboratory Tests: The following laboratory testing is done for our patients: _____ . It is (they are) done by _____. Lab sample storage is _____. For an interruption to laboratory testing due to an emergency, all testing shall be suspended for at least 24 hours. After that time the following procedures will be used. _____.

9.5 Therapies: The following therapies are administered every day on site:

- _____ Speech
- _____ Physical
- _____ Occupational
- _____ Audiology

For an interruption to the therapy schedules, the Facility Incident Commander in consultation with the nursing staff will establish a temporary schedule.

If during an emergency event a patient(s) is at an off site location for therapy, the Facility Incident Commander is to determine when they can safely return.

9.6 Vendors: In the event of an emergency, all vendors will be notified to temporarily suspend services until further notice. In turn, each vendor is to notify this facility of their availability, limited availability or discontinuance of services during and after an emergency event.

9.7 Staffing: Staff will remain in this facility until further notice once the Incident Command System is activated. It may be necessary to recall staff members who are off duty at the time of an emergency. The Facility Incident Commander is the only one who can authorize a recall of staff. The method for recall is _____.

All staff recalled are reminded to have the proper identification and are advised who to call if a travel delay occurs. Identification for staff is in Section 19.

The following personal protective equipment is available at this facility for all staff:

- Gloves
- Masks
- Eye Shields
- Gowns

In the event of an emergency travel ban and/or quarantine of the facility we plan to substitute for staff that is needed by ____ (describe ways and means to accomplish this activity).

The provision for housing of staff that cannot leave once the emergency has been initiated or who arrive at the site during the event is found in Section 10.

9.0.B RESIDENT CARE CONTINUITY (ALF)

The continuity of care and comfort for residents are the priority functions to maintain while protecting all persons pre event, during the event, and post event for all disasters. In order to perform adequately it is necessary to know the special needs and conditions of each resident. The following resident profile reflects the population of this facility that exists each quarter of the calendar year. This is updated quarterly. The most recent up date was _____.

9.8. Resident condition profile for _____ (name of facility).

Type of facility: Assisted Living Facility licensed for _____ ALF Beds

Number of residents that routinely use incontinent supplies # _____

Number of residents with:

| | |
|---------------------------------|-------------|
| Vision Impairment only | # _____ |
| Hearing Impairment only | # _____ |
| Verbal Impairment only | # _____ |
| Two of the above | # _____ |
| Three of the above | # _____ |
| Number of persons, including | |
| Those above who need assistance | |
| With walking | # _____ |
| Number of persons, including | |
| Those above who need assistance | |
| With toileting | # _____ |
| Number of persons with dementia | # _____ |
| All other residents | # _____ |
| TOTAL | # _____ |

The CEO/Administrator or nurse in charge shall establish resident care priorities at the first alert of a disaster event. In the absence of a physician or physician's order the licensed nurse may act in the best interest of the patient. The use of personal protective equipment for residents will be at the discretion of the Incident Commander.

- 9.9 Patient Records:** The nurse in charge will assign staff to collect and maintain appropriate resident records. The residents, who are able, will be responsible for their personal health care records and necessities to help keep them comfortable.
- 9.10 Medications:** The personal medication supply for each resident is sufficient for (24/72/72) plus hours. In the event a shortage occurs as the result of a disaster that interrupts the following source of supply _____ . We will obtain _____ .
- 9.11 Personal Health Care:** The following health care visits and routine laboratory testing is done for our residents at outside facilities. For a disaster event, travel to all visits and testing shall be suspended for 24 hours. After that time the following procedures will be used _____ to assist residents.
- 9.12 Therapies:** The following therapies are administered every day _____. For a disaster event all therapies shall be suspended for 24 hours. After that time the following procedures will be used.
- 9.13 Vendors:** In the event of a disaster, all vendors will be notified to temporarily suspend services until further notice. In turn, each vendor is to notify this facility of their availability, limited availability or discontinuance of services during and after a disaster event.
- 9.14 Staffing:** Staff will remain in this facility once the Incident Command is activated until further notice. It may be necessary to recall staff members who are off duty at the time of disaster. The Incident Commander is the only one who can authorize a recall of staff. The method for recall is _____ .

All staff recalled are reminded about the proper identification and advised about whom to call if a travel delay occurs. Identification for staff is in Section 19.

The following personal protective equipment is available at this facility for all staff:

Gloves
Masks

In the event of an emergency travel ban and/or quarantine of the facility we plan to substitute for staff that is needed by _____ .

The provision for housing of staff that cannot leave once the emergency has been initiated or who arrive at the site during the event is found in Section 10.

9.0.C RESIDENT SERVICE CONTINUITY (SH-ILF)

The continuity of care and comfort for residents are the priority functions to maintain while protecting all persons pre event, during the event, and post event for all emergencies. In order to perform adequately it is necessary to know the special needs and conditions of

each resident. The following resident profile reflects the population of this facility at the last day of (mo/day/year – usually the most recent quarter of the calendar year). This is updated quarterly. The most recent up date was _____.

9.15 Resident condition profile for _____ (name of facility).

Type of facility: Senior Housing for # _____ residents
Independent Living for # _____ residents

Number of residents that routinely use incontinent supplies # _____

Number of residents with:

| | |
|---------------------------------|-------------|
| Vision Impairment only | # _____ |
| Hearing Impairment only | # _____ |
| Verbal Impairment only | # _____ |
| Two of the above | # _____ |
| Three of the above | # _____ |
| Number of persons, including | |
| Those above who need assistance | |
| With walking | # _____ |
| Number of persons, including | |
| Those above who need assistance | |
| With toileting | # _____ |
| Number of persons with dementia | # _____ |
| All other residents | # _____ |
| TOTAL | # _____ |

The Executive Director/Manager shall establish resident service priorities at the first alert of an emergency event. The use of personal protective equipment for residents will be at the discretion of the Incident Commander.

9.16 Resident Records: The nurse or administrative staff in charge will assign staff to collect and maintain financial, administrative and health records, if any, pertaining to residents that are routinely maintained or held safe by the facility.

9.17 Patient Medications/Records: The residents will be responsible for their personal health care records and medications. All residents are advised to maintain in a travel bag/pack medication supply to last at least three days and have a hardcopy list of their medications in their personal items such as purse or wallet.

9.18 Personal Health Care: Resident health care visits and routine laboratory testing is done by our residents at outside facilities. For an emergency event, travel to all visits and testing shall be suspended for the first 24 hours. After that time the following procedures will be used _____ to assist residents.

9.19 Therapies: The following therapies are administered every day at our site by home health service providers _____. For an emergency event all therapies shall be suspended for at least 24 hours. After that time the following procedures will be used.

9.20 Vendors: In the event of an emergency, all vendors will be notified to temporarily suspend services until further notice from the Facility Incident Commander. In turn, each vendor shall notify this facility of their availability, limited availability or discontinuance of services during and after a disaster event.

9.21 Staffing: Staff will remain in this facility once the Incident Command System is activated until further notice. It may be necessary to recall staff members who are off duty at the time of the emergency. The Facility Incident Commander is the only one who can authorize a recall of staff. The method for recall is _____.